

EUCN Domestic Internships in Wellington

The EUCN is pleased to announce a new opportunity for students studying the EU in New Zealand at the post-graduate level (Honours, Masters or Doctoral). We are seeking applicants for national EUCN Internships. These internships will be up to 3 months and will be undertaken with key actors in EU-New Zealand relations within New Zealand (for example the Delegation of the European Union, New Zealand Europe Business Council or various Member State agencies). Interns will be asked to work on a variety of projects including but not exclusively: helping to prepare documents, undertaking small research papers, helping with administrative tasks, and helping to arrange events. Students who may need to travel to another location in order to take up their internship may be awarded an accommodation grant of approximately \$200 per week to help cover living costs, and if necessary, a small travel grant (\$100) is also available. (Total grant of up to \$2500NZD) Applicants will need to be able to work full time while undertaking the internship. Therefore, students are eligible if they have recently completed studies focused on the EU or are enrolled for a relevant course of study in 2011/12. Timing for internships will be worked out in negotiations between successful candidates and the EUCN; however, due to the schedules of the host organisations this may require an amount of flexibility. Internships must be undertaken between the 1st of September 2011 and the 31st May 2012. All interns will be required to produce a report at the end of their internship and give a short presentation at their home university on their experiences. Interns will also be asked to contribute to the EUCN blog on the work they are undertaking and on EU-NZ issues. Eligibility To be eligible for the EUCN New Zealand Internships you must either have been enrolled, or are currently enrolled in 2011 and undertaking a course of study that demonstrates an EU focus at one of the EUCN's Partner Universities. You must have completed an undergraduate degree to be eligible for these internships. Awards can only be given to students who are citizens of permanent residents of New Zealand. EU citizens who do not possess permanent resident status in New Zealand are not eligible.

Application Procedure To apply for these internship opportunities you are required to complete an application form, compiled with additional documents which then should be e-mailed to Nicholas Smith at n.smith@canterbury.ac.nz. You will be asked to write a short paragraph explaining how the internship will benefit your course of study (or research topic) and another short paragraph on why you will make a good candidate for this position. Please complete the entire form before submitting. You will receive an acknowledgement of your application submission. Decisions on applications by the EUCN Board are expected by early August and applicants will be notified by email. **Required Documentation** Letter of Reference This letter or e-mail must be in pdf format and supplied independently of your application, with an original signature, and must come from an academic referee at the university you are enrolled in or a

EUCN representative. Curriculum Vitae This CV can be no longer than three pages in length, and should focus on both academic and employment information. Transcript This transcript must be an academic record from your university, containing your academic history. This must either be signed and certified by the university, or by an academic supervisor. Please send your applications to n.smith@canterbury.ac.nz Applications close 5pm Friday 29th July 2011.